# New Online Catalog @ JPL!

## **Online Renewals**

### Log in to Your Account

- 1. Go to www.jacksonvillepubliclibrary.org
- 2. Click on the Catalog tab on the menu
- 3. On the right side of the new page (or at the top right corner on the menu bar) locate the Log in to your account section.
- 4. Enter your library card number (without spaces) in the Login box
- 5. Your password is the last 4 digits of your primary phone number.
  - a. If you change your password, Library Staff will not be able to retrieve that for you, but staff can reset your password.

#### Log in to your account:

| Login:                |
|-----------------------|
| Password:             |
| Log in                |
| test                  |
| Forgot your password? |

### Renew items

- 1. Once you have logged in, it will automatically open the list of items you have checked out.
- 2. On each item, select the check boxes next to "Renew" for each item you want to renew.

| Checked out (1)              |   |           |   |            |            |                                   |                     |
|------------------------------|---|-----------|---|------------|------------|-----------------------------------|---------------------|
| 1 Item(s) checked out        |   |           |   |            |            |                                   |                     |
| Title                        | ¢ | Author    | ¢ | Due        | Call no. 🍦 | Renew                             | Fines $_{\diamond}$ |
| Network Security for Dummies |   | Cobb, She | y | 09/18/2019 |            | Renew (3 of 3 renewals remaining) | No                  |
| Renew selected               |   |           |   |            |            |                                   |                     |

- 3. Select the "Renew selected" or "Renew all" button.
- 4. You will see an icon in the renewal box that says "Renewed!" and a new due date in that column; if not please call the library @ 256-435-6332.

