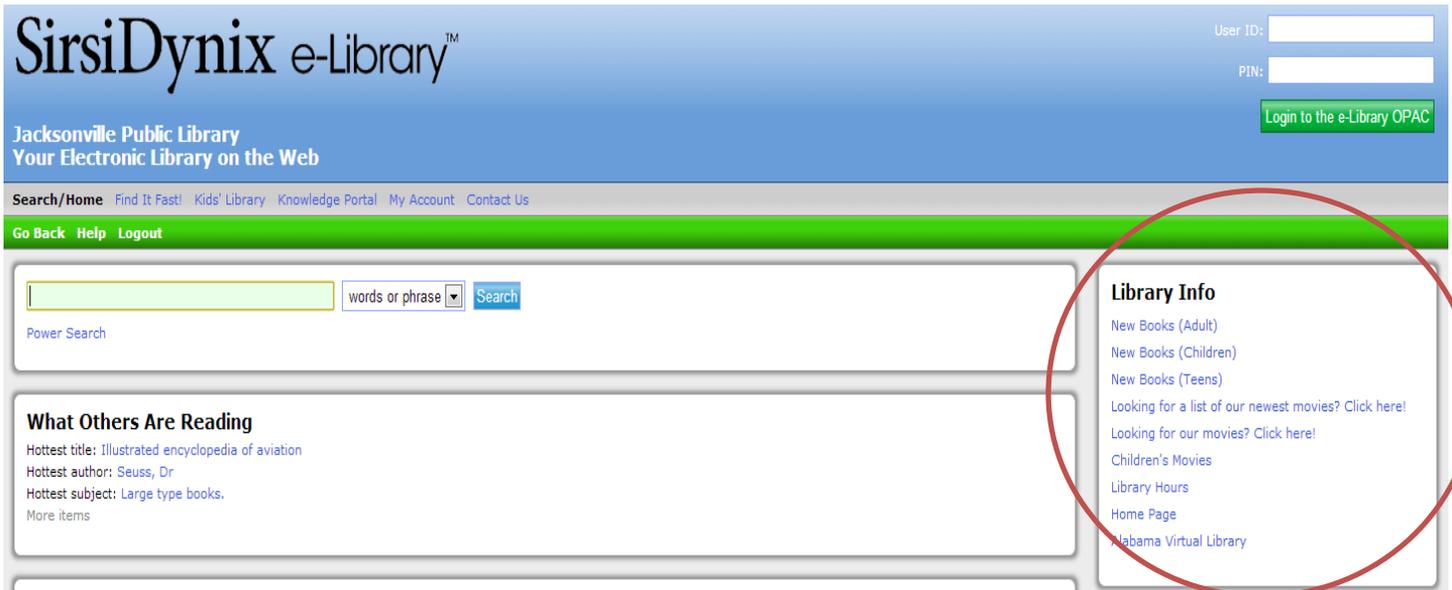


How to place an item on HOLD

1. You can place a hold (reserve) on any item listed as “available” in any of the New books lists and all items listed as “not currently available.”

****New book lists are located on the right side of the main page for the catalog under Library Info.**



The screenshot shows the SirsiDynix e-Library homepage for Jacksonville Public Library. The header includes the logo and navigation links. A search box is located in the center. On the right side, a sidebar titled "Library Info" is circled in red. This sidebar contains links to various categories: New Books (Adult), New Books (Children), New Books (Teens), Looking for a list of our newest movies? Click here!, Looking for our movies? Click here!, Children's Movies, Library Hours, Home Page, and Alabama Virtual Library. Below the search box, there is a section titled "What Others Are Reading" with links to "Hottest title: Illustrated encyclopedia of aviation", "Hottest author: Seuss, Dr", and "Hottest subject: Large type books".

2. To search for an item, use the Search Box in the center of the page. Type your search term – book title, author name or subject – into the search box and click the ‘Search’ button.



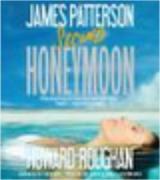
The screenshot shows the same SirsiDynix e-Library homepage, but with the search box circled in red. The search box contains the text "james patterson". A large red arrow points from the top right towards the search box. The "Library Info" sidebar is no longer visible. The search box also includes a dropdown menu for "words or phrase" and a "Search" button. Below the search box, there is a "Power Search" link.

3. This will bring up a list of items that match your search terms. Under each listing is a notation that will say if the item is available or unavailable.

Search Results

words or phrase "james patterson" search found 119 titles.

Pages << 1 2 3 4 5 6 >>

1. Keep  **Second honeymoon [sound recording] Unabridged.**
Patterson, James, 1947-
PATTERSON
2013
1 copy available in Leased materials
A walk down the aisle, a resort hotel, a drink on the beach . . . for these unlucky couples, the honeymoon's over. O[Patterson] again shows his usual flair for brisk narrative, strong suspense and genuine twists . . . ON"Publishers ...

2. Keep  **Second honeymoon Large print ed.**
Patterson, James, 1947-
PATTERSON
2013
No copies currently available. (Estimated wait is 6 days)
A walk down the aisle, a resort hotel, a drink on the beach...for these unlucky couples, the honeymoon's over. A newlywed couple steps into the sauna in their deluxe honeymoon suite-and never steps out again. When another couple i ...

**Estimated wait time is not accurate as it assumes the item will be returned exactly when it is due, and does not take into account the length of the current reserve list. Wait times for items on reserve will vary.

4. To place the item on hold, click on the title of the item next to the picture.

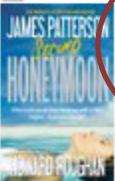
**The 'Keep' checkbox above the picture is used to create a reading list for you to email, not to place items on hold.

Search Results

words or phrase "james patterson" search found 119 titles.

Pages << 1 2 3 4 5 6 >>

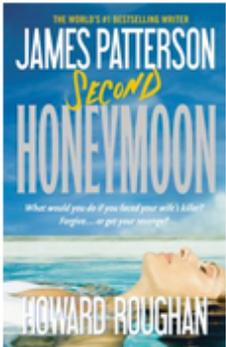
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5. This will bring up a new screen with detailed information about the title. On the left side of the screen, you will see a list of actions under the picture of the cover. Click on 'Place Hold.'

Item Details

Keep



[Place Hold](#)

[Buy now](#)

[Find more by this author](#)

[Find more on these topics](#)

[Nearby items on shelf](#)

[Tell me when new materials by this author are available](#)

[Tell me when new materials on these topics are available](#)

Item Information [A Look Inside](#) [Catalog Record](#)

Title **Second honeymoon**

Author Patterson, James, 1947-

Publisher: Little, Brown, and Company,

Pub date: 2013.

Pages: 516 pages (large print) ;

ISBN: 9780316211215

Item info: No copies currently available. [Place Hold](#) (Estimated wait is 6 days) .
1 copy total in all locations.

A walk down the aisle, a resort hotel, a drink on the beach...for these unlucky couples, the honeymoon's over. A newlywed couple steps into the sauna in their deluxe honeymoon suite-and never steps out again. When another couple is killed while boarding their honeymoon flight to Rome, it becomes clear that someone is targeting honeymooners, an ... (to read more see "A Look Inside")

Call number	Copies	Material	Location	Holdings
PATTERSON	1	Book	SIRSI Materials	has been checked/charged out

6. If you have not already logged in to your library account, you will be prompted to now. Enter your library card number (located under the barcode on your card) without spaces into the User ID field, and enter your PIN into that field. **Your library account PIN is issued by the library. You can call and request your PIN if you do not have it.

Place Hold

Title: Second honeymoon / James Patterson and Howard Roughan.
Author: Patterson, James, 1947-

User ID: or

Alternate ID:

PIN:

Expiration date: 

[Place Hold](#) [Reset Query Values](#) [Cancel](#)

7. Then click the 'Place Hold' button on the screen.

Place Hold

Title: Second honeymoon / James Patterson and Howard Roughan.

Author: Patterson, James, 1947-

User ID: or

Alternate ID:

PIN:

Expiration date: 



8. If you have already logged in to your library account, you will skip step #6 -7 and be taken to a screen that lists the title of the item and the 'Place Hold' button will be at the bottom of this screen.

Place Hold

Title: Second honeymoon / James Patterson and Howard Roughan.

Author: Patterson, James, 1947-

Expiration date: 



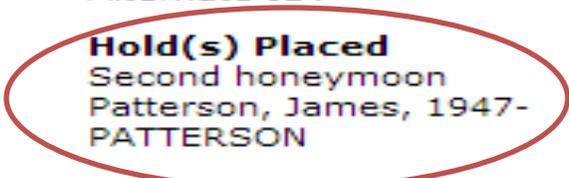
9. You have now placed a hold on that item. When it becomes available for out to checkout, someone from the library will call you to let you know that you will have 24 hours to either pick up the item or contact the library to ask to have the item held longer.

Results of Hold Request(s)

W
User ID:111000****
Alternate ID:

Hold(s) Placed
Second honeymoon
Patterson, James, 1947-
PATTERSON

Expiration date: Never expires



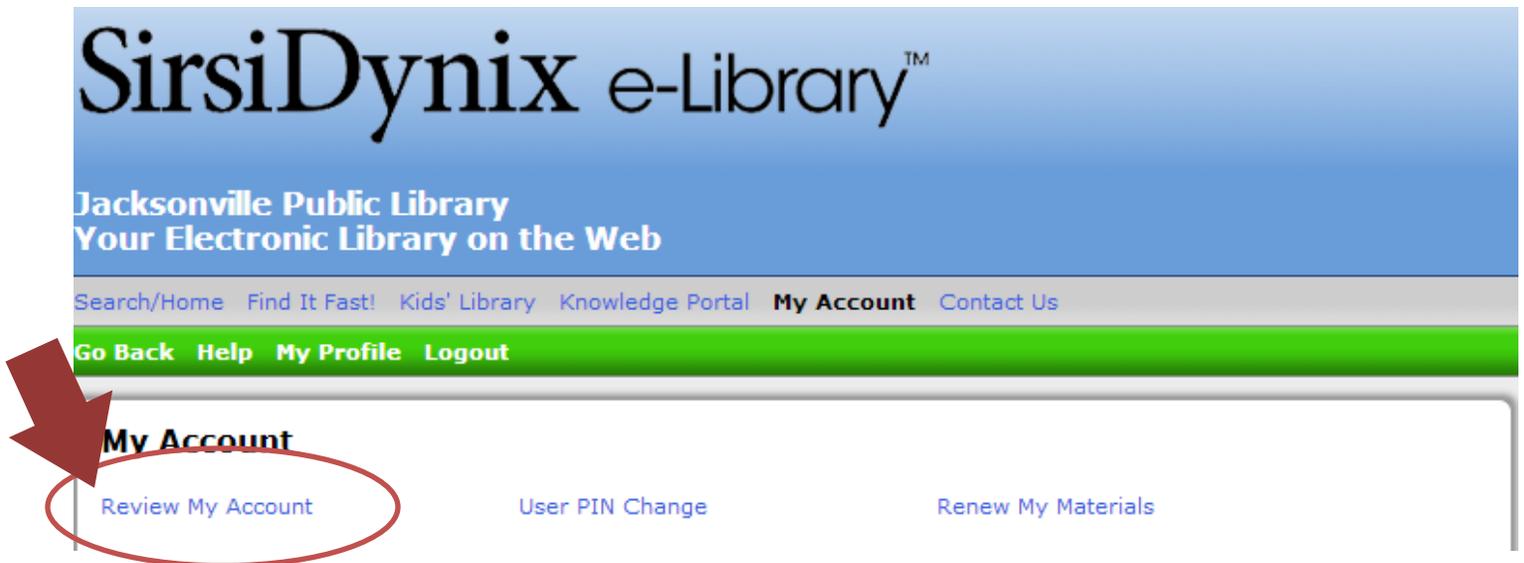
TO SEE WHERE YOU ARE ON THE HOLD LIST

While you are logged in to your library account, you can see how many people are ahead of you on the hold list for all the items you have placed on hold. To do this you will:

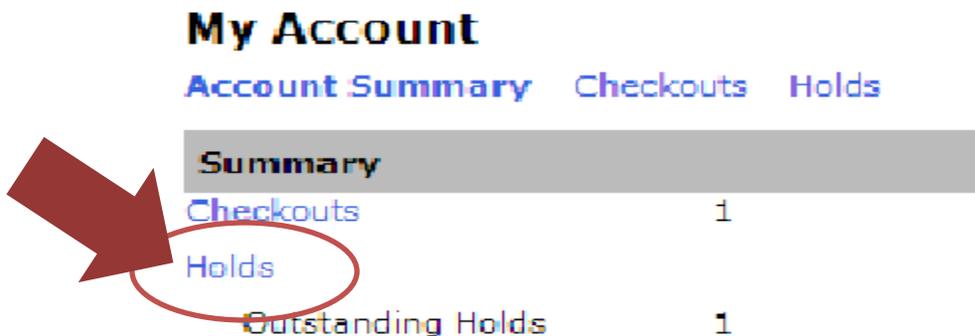
1. Click on 'My Account' in the menu bar



2. Click 'Review My Account'



3. Click on 'Holds' to see the full list of all items you have on hold



4. The new screen will show you a list of all the items that you have placed on hold, and your position in the holds queue.

****This number does not indicate how long you will have to wait for the item to become available for you to check out. Even if you are listed as “1” in the holds queue, the item can become overdue, lost or damaged and as such library staff cannot tell you exactly when a hold will become available.**

My Account

[Account Summary](#) [Checkouts](#) [Holds](#)

Outstanding Holds

Select	Title	Availability	Pickup at	Expires	Status
<input type="checkbox"/> All					
<input type="checkbox"/>	The astronaut wives club : a true story	Your position in the holds queue: 1		Never expires	Active
<input type="checkbox"/>	Second honeymoon	Your position in the holds queue: 1		Never expires	Active

[Cancel selected holds](#)